



The Old School House  
37 Green End Road  
Sawtry  
Huntingdon  
PE28 5UY

Tel: 01487 831771  
Office Open 9.00 – 1.00 Mon – Fri  
E mail: [clerk@sawtry-pc.gov.uk](mailto:clerk@sawtry-pc.gov.uk)  
[www.sawtry-pc.gov.uk](http://www.sawtry-pc.gov.uk)

### TO MEMBERS OF THE COUNCIL:

These are the minutes of the **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, 6<sup>th</sup> March 2024 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend.

### MINUTES

8/24	Apologies for Absence – Cllr Bingham, Cllr Sanderson, Cllr Gadsby, Cllr Morgan, Cllr Martin - Approved
	Co-Option – 2 Vacancies now due to the resignation of Cllr Gillespie.
	To Approve Minutes Dated - Full Council 7 <sup>th</sup> February 2024 – Approved proposed by Cllr Whittaker seconded by Cllr Potter and all in favour.
	Matters Arising from Previous Minutes (for information only) - None
	Members' Declaration of Interest for items on the agenda: None
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10-minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.	
9/24	To Receive Reports from Representatives of Outside Bodies: <ul style="list-style-type: none"> <li>1. District Council – Cllr Martin - Absent</li> <li>2. District and County Council – Cllr Bywater</li> </ul> <p>No report other than to say both councils have introduced /raised Council tax to the permitted maximum.</p> <p>Highways /potholes continue to be an issue and I encourage residents to report on the CC online reporting tool.</p> <p>Important we do all we can to support and get volunteers who live locally to come forward and perhaps consider becoming a retained Firefighter in Sawtry. Details on Fire Service website</p> <p>HDC are introducing a Bin tax/Subscription as of 1st April. I tried to overturn this decision as it is creating a two-tier garden bin service. Those who can afford it and those who can't. Full details on HDC website.</p>
10/24 11/24 Committees	To Receive the Chairman's Report – Cllr Tuplin has arranged for a visit to Gailarde Ltd for 9 <sup>th</sup> March. Would also like to have a Cllr volunteer to Join the Planning Committee.
	To Receive and In So Far as Required, Ratify Recommendations Contained in The Minutes of The Following Committees (as listed): <ul style="list-style-type: none"> <li>1. <b>Amenities Committee</b> – 24<sup>th</sup> January 2024 minutes previously circulated and approved. <ul style="list-style-type: none"> <li>1.1 Accessibility – update from working Party – Cllr Bingham – Absent</li> <li>1.2 Accessibility around the village survey to be discussed and approved. – Will be deferred to next Full Council.</li> </ul> </li> </ul>

	<p>2. <b>Community Committee</b> – 4<sup>th</sup> October 2023 minutes previously circulated and approved.</p> <p>2.1 Vibrant Community Funding – Creative Arts East – Elvis in Blue Hawaii March 22<sup>nd</sup> March 6.30pm - update from the Clerk – Tickets are now sold out with a waiting list.</p> <p>3. <b>Finance and General Purposes Committee</b> – 21<sup>st</sup> February 2024 Minutes previously circulated - approved.</p> <p>3.1 Sawtry Library – Annual children’s reading challenge funds requested £200 Need to approve – proposed by Cllr Harber seconded by Cllr Potter and all in favour.</p> <p>4. <b>Planning Committee</b> – 21<sup>st</sup> February 2024 – Minutes previously circulated.</p> <p>For information purposes only – Middlefield school restricted lines - The formal public notice period ended on 8<sup>th</sup> January 2024 and no objections were received, so we can now proceed with the scheme, estimated cost £3576 to be funded by the Parish Council.</p> <p>20mph survey – the result was 46% yes 54% no – The Parish Council will look into more data and look to carry out another survey later in the year.</p> <p>Cllr Whittaker agreed to join the Planning Committee.</p>
	<p>5. <b>Greenfield Committee</b> – 28<sup>th</sup> February 2024 – Minutes to be circulated.</p> <p>5.1 Blue container / cabin to be moved due to building works – Was approved at Committee as urgent and delaying work.</p> <p>5.2 SSLA Fund – for information purposes only – Cheque received for £14,000.</p> <p>5.3 CCTV – Need to approve 5 cameras cost £3257 plus VAT. Proposed by Cllr Mulcrone seconded by Cllr Rose and all in favour.</p> <p>5.4 Car Park – Need to approve Option 2 – Proposed by Cllr Whittaker seconded by Cllr Mulcrone and all in favour.</p> <p>5.5 Wedge Sponsorship deal – Need to approve 10-year agreement. Proposed by Cllr Mulcrone seconded by Cllr Tuplin – 4 in favour and 2 abstain.</p>
12/24	<p><b>Finance:</b></p> <p>To note net summary of accounts as of 31<sup>st</sup> January 2024 – circulated. February 2024 to follow. Approved</p> <p>To note bank reconciliation as of 31<sup>st</sup> January 2024 – circulated. February 2024 to follow. Approved</p> <p><b>Staffing update –</b> The clerk gave an update and then left the room for the voting.</p> <p>Need to Approve Assistant Clerk 4 extra hours every other week – Approved. Need to Approve Clerk 2 extra hours every week – Approved.</p> <p><b>Local Government Pay claim 2023/24:</b></p>

The unions have currently submitted their 2024/25 pay claim to the National Employers.

**The Proposed Pay Claim**

The trade union side is proposing that the pay claim to be submitted to the National Employers should be the following:

1. An increase of 10% or £3,000, whichever is the greater
2. A commitment to reach a minimum rate of pay of £15 an hour over the next two years, with a clear plan for how this will be achieved.
3. Reviews of the gender, ethnicity and disability pay gaps in local government.

**For information only**

James Town Circus – St Judiths Field 12<sup>th</sup> May – 15<sup>th</sup> May 2024 – Standard hire agreement plus £200 deposit.

13/24

**To Approve On-line Payments:** Proposed by Cllr Whittaker seconded by Cllr Potter and all in favour.

Payable to	For	Net	VAT	Gross
Staff	Wages/Salaries for 6 people	5962.65	0.00	5962.65
HMRC Cumbernauld	Tax & NI -	746.55	0.00	746.55
LGSS	Pensions –	1836.61	0.00	1836.61
Garfield Builders Ltd	Greenfield renovations	75000	15000	90000
Scribe accounts	Renewal	1614.72	0.00	1614.72
Connections Bus Project	Youth Scheme	1398.00	0.00	1398.00
	<b>TOTAL</b>	<b>86558.53</b>	<b>15000.00</b>	<b>101558.53</b>
<b>Direct Debit payments</b>		NET	VAT	GROSS
HDC	Rates	73.50	0.00	73.50
ID	Mobile phone Contract	6.00	0.00	6.00
Integrity Team	Wi Fi in the Hall	30.00	6.00	36.00
GCI Network	CCTV contract	45.00	9.00	54.00
British Gas	School Hall - Elec	135.44	7.13	142.57
British Gas	School Hall - Gas	544.92	108.98	653.90
British Gas	37 Green End - Elec	68.54	3.43	71.97
British Gas	37 Green End – Gas	223.92	11.20	235.12
British Gas	Greenfield – Elec	232.19	12.33	244.52
	<b>TOTAL</b>	<b>1359.51</b>	<b>158.07</b>	<b>1517.58</b>

		<b>GRAND TOTAL</b>	<b>87918.04</b>	<b>15158.07</b>	<b>103076.11</b>
14/24	Date of Next meetings	Planning Committee – 20 <sup>th</sup> March 2024 Community Committee – 17 <sup>th</sup> April 2024 Greenfield Committee – 17 <sup>th</sup> April 2024 Amenities Committee – 24 <sup>th</sup> April 2024 Full Council – 8 <sup>th</sup> May 2024 <b>Annual meeting of the Parish Council</b> Finance and General Purposes Committee – 19 <sup>th</sup> June 2024 Staffing Committee – 23 <sup>rd</sup> Oct 2024			

Steve Browning  
 Clerk to the Council, RFO and Proper Officer  
 Date Published: 18<sup>th</sup> March 2024