



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

Tel: 01487 831771
Office Open 9.00 – 1.00 Mon – Fri
E mail: clerk@sawtry-pc.gov.uk
www.sawtry-pc.gov.uk

TO MEMBERS OF THE COUNCIL:

You are hereby summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, 7th February 2024 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend.

AGENDA

1/24	Apologies for Absence
	Co-Option – 3 Vacancies.
	To Approve Minutes Dated - Full Council 13 th December 2023
	Matters Arising from Previous Minutes (for information only)
	Members' Declaration of Interest for items on the agenda:
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10-minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.	
2/24	To Receive Reports from Representatives of Outside Bodies: <ol style="list-style-type: none"> 1. District Council – Cllr Martin 2. District and County Council – Cllr Bywater
3/24	To Receive the Chairman's Report
4/24 Committees	To Receive and In So Far as Required, Ratify Recommendations Contained in The Minutes of The Following Committees (as listed):
	<ol style="list-style-type: none"> 1. Amenities Committee – 25th October 2023 minutes previously circulated and approved. <ol style="list-style-type: none"> 1.1 Accessibility – update from working Party – Cllr Bingham 1.2 Slimming World Banner – Agree £10 per month for a 3-month trial period. 1.3 Charity Cricket game at Greenfield – Free Hire if Charity details confirmed – to be approved. 1.4 Due to constant litter and antisocial behaviour in the Bus Shelter on the Green – Need to approve to remove bench.
	<ol style="list-style-type: none"> 2. Community Committee – 4th October 2023 minutes previously circulated and approved. <ol style="list-style-type: none"> 2.1 Vibrant Community Funding – Creative Arts East – Elvis in Blue Hawaii March 22nd March 6.30pm - update from the Clerk.
	<ol style="list-style-type: none"> 3. Finance and General Purposes Committee – 22nd November 2023 Minutes previously circulated and approved.

	<p>4. Planning Committee – 24th January 2024 – Minutes previously circulated.</p> <p>For information purposes only – Middlefield school restricted lines - The formal public notice period ended on 8th January 2024 and no objections were received, so we can now proceed with the scheme, estimated cost £3576 to be funded by the Parish Council.</p>																																																	
	<p>5. Greenfield Committee – 15th November 2023 – Minutes previously circulated and approved.</p> <p>5.1 Applied for funding from the Football Foundation for the rabbit fencing – Information only.</p>																																																	
5/24	<p>Finance:</p> <p>To note net summary of accounts as of 31st December 2023 – circulated. January 2024 to follow.</p> <p>To note bank reconciliation as of 31st December 2023 – circulated. January 2024 to follow.</p> <p>Defibrillators - 2 purchased through the Government match funding scheme – need to agree location.</p> <p>Bradgate Grass cutting contracts – to be circulated.</p> <p>Full Village (reduced cuts 18 down to 16) £16484.00 plus VAT £3296.80 TOTAL £19780.80 Greenfield sports field including cricket preparation £7309.00 plus VAT £1461.80 TOTAL £8770.80 Old School House £191.00 plus VAT £38.20 TOTAL £229.20 14 New Grass verges £801.00 plus VAT £160.20 TOTAL £961.20</p>																																																	
6/24	<p>To Approve On-line Payments:</p> <table border="1" data-bbox="345 1415 1563 1955"> <thead> <tr> <th data-bbox="345 1415 716 1451">Payable to</th> <th data-bbox="716 1415 1060 1451">For</th> <th data-bbox="1060 1415 1222 1451">Net</th> <th data-bbox="1222 1415 1385 1451">VAT</th> <th data-bbox="1385 1415 1563 1451">Gross</th> </tr> </thead> <tbody> <tr> <td data-bbox="345 1451 716 1528">Staff</td> <td data-bbox="716 1451 1060 1528">Wages/Salaries for 6 people</td> <td data-bbox="1060 1451 1222 1528">6087.75</td> <td data-bbox="1222 1451 1385 1528">0.00</td> <td data-bbox="1385 1451 1563 1528">6087.75</td> </tr> <tr> <td data-bbox="345 1528 716 1564">HMRC Cumbernauld</td> <td data-bbox="716 1528 1060 1564">Tax & NI -</td> <td data-bbox="1060 1528 1222 1564">1980.71</td> <td data-bbox="1222 1528 1385 1564">0.00</td> <td data-bbox="1385 1528 1563 1564">1980.71</td> </tr> <tr> <td data-bbox="345 1564 716 1621">LGSS</td> <td data-bbox="716 1564 1060 1621">Pensions –</td> <td data-bbox="1060 1564 1222 1621">1855.74</td> <td data-bbox="1222 1564 1385 1621">0.00</td> <td data-bbox="1385 1564 1563 1621">1855.74</td> </tr> <tr> <td data-bbox="345 1621 716 1698">Garfield Builders Ltd</td> <td data-bbox="716 1621 1060 1698">Greenfield renovations</td> <td data-bbox="1060 1621 1222 1698">75000</td> <td data-bbox="1222 1621 1385 1698">15000</td> <td data-bbox="1385 1621 1563 1698">90000</td> </tr> <tr> <td data-bbox="345 1698 716 1755">Zurich Insurance</td> <td data-bbox="716 1698 1060 1755">Van Renewal</td> <td data-bbox="1060 1698 1222 1755">517.36</td> <td data-bbox="1222 1698 1385 1755">62.09</td> <td data-bbox="1385 1698 1563 1755">579.45</td> </tr> <tr> <td data-bbox="345 1755 716 1833">Bradgate</td> <td data-bbox="716 1755 1060 1833">Greenfield Cricket (July)</td> <td data-bbox="1060 1755 1222 1833">577.50</td> <td data-bbox="1222 1755 1385 1833">115.50</td> <td data-bbox="1385 1755 1563 1833">693.00</td> </tr> <tr> <td data-bbox="345 1833 716 1890">Computer man</td> <td data-bbox="716 1833 1060 1890">Office renewal</td> <td data-bbox="1060 1833 1222 1890">591.00</td> <td data-bbox="1222 1833 1385 1890">118.20</td> <td data-bbox="1385 1833 1563 1890">709.20</td> </tr> <tr> <td data-bbox="345 1890 716 1955"></td> <td data-bbox="716 1890 1060 1955">TOTAL</td> <td data-bbox="1060 1890 1222 1955">86610.06</td> <td data-bbox="1222 1890 1385 1955">15295.79</td> <td data-bbox="1385 1890 1563 1955">101905.85</td> </tr> </tbody> </table>					Payable to	For	Net	VAT	Gross	Staff	Wages/Salaries for 6 people	6087.75	0.00	6087.75	HMRC Cumbernauld	Tax & NI -	1980.71	0.00	1980.71	LGSS	Pensions –	1855.74	0.00	1855.74	Garfield Builders Ltd	Greenfield renovations	75000	15000	90000	Zurich Insurance	Van Renewal	517.36	62.09	579.45	Bradgate	Greenfield Cricket (July)	577.50	115.50	693.00	Computer man	Office renewal	591.00	118.20	709.20		TOTAL	86610.06	15295.79	101905.85
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	Direct Debit payments		NET	VAT	GROSS
	HDC	Rates	73.50	0.00	73.50
	ID	Mobile phone Contract	6.00	0.00	6.00
	Integrity Team	Wi Fi in the Hall	30.00	6.00	36.00
	GCI Network	CCTV contract	45.00	9.00	54.00
	British Gas	School Hall - Elec	135.44	7.13	142.57
	British Gas	School Hall - Gas	667.17	133.43	800.60
	British Gas	37 Green End - Elec	58.28	2.91	61.19
	British Gas	37 Green End – Gas	186.52	9.33	195.85
	British Gas	Greenfield – Elec	232.19	12.33	244.52
		TOTAL	1434.10	180.13	1614.23
		GRAND TOTAL	88044.16	15475.92	103520.08
7/24	Date of Next meetings	Planning Committee – 21 st Feb 2024 Finance and General Purposes Committee – 21 st Feb 2024 Staffing Committee – 28 th Feb 2024 Greenfield Committee – 28 th Feb 2024 Full Council – 10 th April 2024 Community Committee – 17 th April 2024 Amenities Committee – 24 th April 2024			

Steve Browning
 Clerk to the Council, RFO and Proper Officer
 Date Published: 2nd February 2024