



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

Tel: 01487 831771
Office Open 9.00 – 1.00 Mon – Fri
E mail: clerk@sawtry-pc.gov.uk
www.sawtry-pc.gov.uk

TO MEMBERS OF THE COUNCIL:

You are hereby summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, 13th December 2023 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend.

AGENDA

76/23	Apologies for Absence
	Co-Option – 3 Vacancies.
	To Approve Minutes Dated - Full Council 8 th November 2023
	Matters Arising from Previous Minutes (for information only)
	Members' Declaration of Interest for items on the agenda:
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10-minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.	
77/23	To Receive Reports from Representatives of Outside Bodies: <ul style="list-style-type: none"> 1. District Council – Cllr Martin 2. District and County Council – Cllr Bywater
78/23	To Receive the Chairman's Report
79/23 Committees	To Receive and In So Far as Required, Ratify Recommendations Contained in The Minutes of The Following Committees (as listed):
	1. Amenities Committee – 25 th October 2023 minutes previously circulated and approved. <ul style="list-style-type: none"> 1.1 Accessibility – update from working Party – Cllr Bingham 1.2 Allotment – Consider offering 2nd plot to existing lease holder.
	2. Community Committee – 4 th October 2023 minutes previously circulated and approved. <ul style="list-style-type: none"> 2.1 Vibrant Community Funding – Creative Arts East – We work on Christmas Day 14th December, 2pm- update from the Clerk.
	3. Finance and General Purposes Committee – 22 nd November 2023 Minutes previously circulated. <ul style="list-style-type: none"> 3.1 Approve Precept of £175,904 for 2024/25. 3.2 CARESCO foodbank – Approve Grant funding £500. 3.3 Plans identified for medium to long term projects – Solar Panels for the old school Hall, Defibrillators, Play equipment for up to 4-year-olds at St Judiths, Red Telephone box on Gidding Road for a defibrillator, Electric Van for the caretakers, and Radar speed signs (possible LHI 24/25 bid)

	4. Planning Committee – 22 nd November 2023 – Minutes previously circulated.				
	5. Greenfield Committee – 15 th November 2023 – Minutes previously circulated. 5.1 Tender process – Need to approve quotation from Garfield Builders Ltd 5.2 Rabbit fencing – 2 quotations previously circulated. 5.3 Purchase of new cricket equipment – New Cricket rope and Reel trolley – Need to approve Budget £1000. New Score Board – £100.				
80/23	Finance: To note net summary of accounts as of 31 st October 2023 – circulated. November to follow. To note bank reconciliation as of 31 st October 2023 – circulated. November to follow. Mental Health Awareness – funding application.				
81/23	To Approve On-line Payments:				
	Payable to	For	Net	VAT	Gross
	Staff	Wages/Salaries for 6 people	6087.75	0.00	6087.75
	Staff	Back pay - April	3053.23	0.00	3053.23
	HMRC Cumbernauld	Tax & NI -	1980.71	0.00	1980.71
	HMRC Cumbernauld	Back Tax & NI-	1147.78	0.00	1147.78
	LGSS	Pensions –	1855.74	0.00	1855.74
	LGSS	Back Pensions -	719.23	0.00	719.23
	Ayr Nurseries	Xmas Tree	375.00	75.00	450.00
	Remarkleyable Heating	Old School Hall boiler service/ repair	292.50	0.00	292.50
	Bradgate	Grass Cutting	1450.00	290.00	1740.00
	SLCC Clerk membership	Renewal	288.00	0.00	288.00
	Clerks & Councils direct	Renewal	88.00	0.00	88.00
	Drayton Estates	Village Tree's – Arboricultural Assessment	3375.00	675.00	4050.00
		TOTAL	20712.94	1040.00	21752.94
	Direct Debit payments		NET	VAT	GROSS
	HDC	Rates	73.50	0.00	73.50
	ID	Mobile phone Contract	6.00	0.00	6.00
	Integrity Team	Wi Fi in the Hall	30.00	6.00	36.00
	GCI Network	CCTV contract	45.00	9.00	54.00
	British Gas	School Hall - Elec	421.83	21.09	442.92
	British Gas	School Hall - Gas	981.55	196.31	1177.86
	British Gas	37 Green End - Elec	145.20	7.26	152.46

	British Gas	37 Green End – Gas	138.77	6.94	145.71
	British Gas	Greenfield – Elec	71.27	3.56	74.83
		TOTAL	1913.12	250.16	2163.28
		GRAND TOTAL	22626.06	1290.16	23916.22
82/23	Date of Next meetings	Greenfield Committee – TBC Planning Committee – TBC Finance and General Purposes Committee – TBC Full Council – TBC Staffing Committee – TBC Community Committee – TBC Amenities Committee – TBC Need to approve new meeting schedule for 2024 –			

Steve Browning
Clerk to the Council, RFO and Proper Officer
Date Published: 07/12/2023