



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

Tel: 01487 831771
Office Open 9.00 – 1.00 Mon – Fri
E mail: clerk@sawtry-pc.gov.uk
www.sawtry-pc.gov.uk

TO MEMBERS OF THE COUNCIL:

You are hereby summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, 8th November 2023 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend.

AGENDA

69/23	Apologies for Absence
	Co-Option – 2 Vacancies.
	To Approve Minutes Dated - Full Council 11 th October 2023
	Matters Arising from Previous Minutes (for information only)
	Members' Declaration of Interest for items on the agenda:
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10-minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.	
70/23	To Receive Reports from Representatives of Outside Bodies: <ul style="list-style-type: none"> 1. District Council – Cllr Martin 2. District and County Council – Cllr Bywater
71/23	To Receive the Chairman's Report
72/23 Committees	To Receive and In So Far as Required, Ratify Recommendations Contained in The Minutes of The Following Committees (as listed):
	1. Amenities Committee – 25 th October 2023 minutes previously circulated <ul style="list-style-type: none"> 1.1 Accessibility – update from working Party – Cllr Bingham
	2. Community Committee – 4 th October 2023 minutes previously circulated and approved. <ul style="list-style-type: none"> 2.1 Vibrant Community Funding – Creative Arts East – We work on Christmas Day - update from the Clerk. 2.2 Remembrance Day Parade 12th November 2023 – Update Cllr Tuplin 2.3 Christmas Carols date confirmed 11th December 2023. 2.4 Christmas Tree.
	3. Finance and General Purposes Committee – 27 th September 2023 Minutes previously circulated <ul style="list-style-type: none"> 3.1 Consider Preparations for Budget 2024/25. 3.2 NJC Pay Update 2023/24.
	4. Planning Committee – 27 th September 2023 – Minutes previously circulated.

	<p>5. Greenfield Committee – 20th September 2023 – Minutes previously circulated and approved.</p> <p>5.1 Tender process – Update from the Clerk</p>																																																																																																																																						
73/23	<p>Finance: To note net summary of accounts as of 30th September 2023 – circulated. October to follow. To note bank reconciliation as of 30th September 2023 – circulated. October to follow.</p> <p>NJC Pay Review – Update – The Unions have now agreed to accept the Employers Pay offer for 2023/24 – back dated to April 2023.</p>																																																																																																																																						
74/23	<p>To Approve On-line Payments:</p> <table border="1"> <thead> <tr> <th>Payable to</th> <th>For</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Wages/Salaries for 6 people –</td> <td>6023.24</td> <td>0.00</td> <td>6023.24</td> </tr> <tr> <td>HMRC Cumbernauld</td> <td>Tax & NI –</td> <td>1938.72</td> <td>0.00</td> <td>1938.72</td> </tr> <tr> <td>LGSS</td> <td>Pensions –</td> <td>1770.28</td> <td>0.00</td> <td>1770.28</td> </tr> <tr> <td>Rob Green</td> <td>Roof repairs – the lock up</td> <td>334.10</td> <td>0.00</td> <td>334.10</td> </tr> <tr> <td>Premier Motors</td> <td>Van Tyres</td> <td>110.40</td> <td>22.08</td> <td>132.48</td> </tr> <tr> <td>Bradgate</td> <td>Grass Cutting</td> <td>2760.00</td> <td>552.00</td> <td>3312.00</td> </tr> <tr> <td>SLCC</td> <td>Arnold-Baker 13th Edition - Local Council administration.</td> <td>141.00</td> <td>0.80</td> <td>141.80</td> </tr> <tr> <td>Cambridgeshire Fireworks</td> <td>Fireworks display</td> <td>3500.00</td> <td>700.00</td> <td>4200.00</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>16577.74</td> <td>1274.88</td> <td>17852.62</td> </tr> <tr> <td></td> <td>Direct Debit payments</td> <td>NET</td> <td>VAT</td> <td>GROSS</td> </tr> <tr> <td>HDC</td> <td>Rates</td> <td>73.50</td> <td>0.00</td> <td>73.50</td> </tr> <tr> <td>ID</td> <td>Mobile phone Contract</td> <td>6.00</td> <td>0.00</td> <td>6.00</td> </tr> <tr> <td>Integrity Team</td> <td>Wi Fi in the Hall</td> <td>30.00</td> <td>6.00</td> <td>36.00</td> </tr> <tr> <td>GCI Network</td> <td>CCTV contract</td> <td>45.00</td> <td>9.00</td> <td>54.00</td> </tr> <tr> <td>British Gas</td> <td>School Hall - Elec</td> <td>476.54</td> <td>23.83</td> <td>500.37</td> </tr> <tr> <td>British Gas</td> <td>School Hall - Gas</td> <td>139.79</td> <td>7.36</td> <td>147.15</td> </tr> <tr> <td>British Gas</td> <td>37 Green End - Elec</td> <td>166.00</td> <td>8.30</td> <td>174.30</td> </tr> <tr> <td>British Gas</td> <td>37 Green End – Gas</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>British Gas</td> <td>Greenfield – Elec</td> <td>47.35</td> <td>2.37</td> <td>49.72</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>984.18</td> <td>56.86</td> <td>1041.04</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>GRAND TOTAL</td> <td>17561.92</td> <td>1331.74</td> <td>18893.66</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Payable to	For	Net	VAT	Gross	Staff	Wages/Salaries for 6 people –	6023.24	0.00	6023.24	HMRC Cumbernauld	Tax & NI –	1938.72	0.00	1938.72	LGSS	Pensions –	1770.28	0.00	1770.28	Rob Green	Roof repairs – the lock up	334.10	0.00	334.10	Premier Motors	Van Tyres	110.40	22.08	132.48	Bradgate	Grass Cutting	2760.00	552.00	3312.00	SLCC	Arnold-Baker 13 th Edition - Local Council administration.	141.00	0.80	141.80	Cambridgeshire Fireworks	Fireworks display	3500.00	700.00	4200.00		TOTAL	16577.74	1274.88	17852.62		Direct Debit payments	NET	VAT	GROSS	HDC	Rates	73.50	0.00	73.50	ID	Mobile phone Contract	6.00	0.00	6.00	Integrity Team	Wi Fi in the Hall	30.00	6.00	36.00	GCI Network	CCTV contract	45.00	9.00	54.00	British Gas	School Hall - Elec	476.54	23.83	500.37	British Gas	School Hall - Gas	139.79	7.36	147.15	British Gas	37 Green End - Elec	166.00	8.30	174.30	British Gas	37 Green End – Gas	0.00	0.00	0.00	British Gas	Greenfield – Elec	47.35	2.37	49.72		TOTAL	984.18	56.86	1041.04							GRAND TOTAL	17561.92	1331.74	18893.66															
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75/23	Date of Next meetings	Greenfield Committee – 15 th November 2023 Planning Committee – 22 nd November (If required) Finance and General Purposes Committee – 22 nd November 2023 Full Council – 13 th December 2023 Staffing Committee – TBC Community Committee – TBC Amenities Committee – TBC			

Steve Browning
Clerk to the Council, RFO and Proper Officer
03/11/2023