



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

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TO MEMBERS OF THE COUNCIL:

These are the minutes of the **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, 11th October 2023 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend.

MINUTES

62/23	Apologies for Absence – Cllrs Bingham, Rose, Martin, Bywater
	Co-Option – 1 Vacancy
	To Approve Minutes Dated - Full Council 13 th September 2023 – Proposed by Cllr Morgan and seconded by Cllr Potter and all in favour
	Matters Arising from Previous Minutes (for information only) - None
	Members' Declaration of Interest for items on the agenda: - Cllr Tuplin item 65/23 3.2
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10-minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.	
63/23	To Receive Reports from Representatives of Outside Bodies: <ul style="list-style-type: none"> 1. District Council – Cllr Martin – No Report 2. District and County Council – Cllr Bywater – No Report
64/23	To Receive the Chairman's Report – Recently attended a Presentation at the Library for the summer reading scheme where 81 children entered.
65/23	We have Two events coming up the Fireworks display and the Remembrance Parade we are still in need of volunteer marshals.
Committees	To Receive and In So Far as Required, Ratify Recommendations Contained in The Minutes of The Following Committees (as listed):
	1. Amenities Committee – 26 th July 2023 minutes previously circulated and approved. <ul style="list-style-type: none"> 1.1 Accessibility – update from working Party – Cllr Bingham – No Update
	2. Community Committee – 28 th June 2023 minutes previously circulated and approved, Minutes from 4 th October 2023 to follow. <ul style="list-style-type: none"> 2.1 Vibrant Community Funding – Creative Arts East – Update from the Clerk – We work on Christmas day a funny and moving storytelling show from Radio 4 regular John Osborne, has now been confirmed for 14th December at 2pm and tickets are £5 and this will include a Mince pie and hot drink. 2.2 Remembrance Day – Organising Parade 12th November 2023 – Update - Cllr Tuplin to set up a working Party with Cllrs Morgan, Potter, James and Harber – All relevant documents have been passed to Highways, Ringways will provide the Road Closures, RBL will invite the groups for the parade and the Lord-Lieutenant has confirmed attendance. 2.3 Spotlight on Sawtry – Friday 20th October – Please support if available.

	<p>2.4 Christmas Carols date confirmed 11th December 2023. 2.5 Christmas Tree. – Cllr Mulcrone will arrange.</p> <p>3. Finance and General Purposes Committee – 27th September 2023 Minutes previously circulated 3.1 Consider Preparations for Budget 2024/25 – Items must be in before 22nd November’s F&GP meeting. Cllr Tuplin left the room. 3.2 Approve Sawtry Show S137 £200 – Proposed by Cllr Morgan seconded by Cllr Whittaker and all in favour. Cllr Tuplin returned. 3.3 Approve Cleaner permanent contract, Probation completed. Proposed by Cllr Harber and seconded by Cllr Morgan and all in favour. 3.4 Approve Pay Banding – Proposed by Cllr Gadsby and seconded by Cllr Sanderson and all in favour. 3.5 NJC Pay Update 2023/24. – Currently with the unions and ballots close 24th October will hopefully find out early November.</p> <p>4. Planning Committee – 27th September 2023 – Minutes previously circulated. Cllr Morgan advised just 3 applications and no issues</p>																				
	<p>5. Greenfield Committee – 20th September 2023 – Minutes previously circulated.</p> <p>5.1 Tender process – Update from the Clerk – Have had the completed tenders back, Nick Cooper from HSSP will now go through them and provide the 3 best tenders to present to the Parish Council 5.2 Approve Alcohol License SSLA to apply – Proposed by Cllr Gadsby seconded by Cllr Mulcrone and all in favour. 5.3 Fireworks Display – Approve Ticket pricing £4 in advance, £5 on the night for School age year 7 and over, school age year 6 and under will be free. Proposed by Cllr Morgan and seconded by Cllr Whittaker</p>																				
66/23	<p>Finance: To note net summary of accounts as of 30th September 2023 – circulated. Approved.</p> <p>To note bank reconciliation as of 30th September 2023 – circulated. Approved. (Gas Bill for Old School Hall £352.97 in credit, awaiting Office gas Bill)</p> <p>Approve Gas and Electric Renewal prices for Old School Hall and office – previously circulated. 1-year fixed contract renewal with British Gas Lite – Proposed by Cllr Gadsby seconded by Cllr Whittaker and all in favour.</p>																				
67/23	<p>To Approve On-line Payments: Approved – Proposed by Cllr Whittaker seconded by Cllr Morgan and all in favour.</p> <table border="1" data-bbox="363 1730 1563 1936"> <thead> <tr> <th>Payable to</th> <th>For</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Wages/Salaries for 6 people –</td> <td>5569.63</td> <td>0.00</td> <td>5569.63</td> </tr> <tr> <td>HMRC Cumbernauld</td> <td>Tax & NI –</td> <td>1676.99</td> <td>0.00</td> <td>1676.99</td> </tr> <tr> <td>LGSS</td> <td>Pensions –</td> <td>1616.52</td> <td>0.00</td> <td>1616.52</td> </tr> </tbody> </table>	Payable to	For	Net	VAT	Gross	Staff	Wages/Salaries for 6 people –	5569.63	0.00	5569.63	HMRC Cumbernauld	Tax & NI –	1676.99	0.00	1676.99	LGSS	Pensions –	1616.52	0.00	1616.52
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	Barham Electrical	Emergency Lighting	85.00	17.00	102.00
	UK Power Networks	Street Lighting (K6 Phone box)	804.00	160.80	964.80
	Parishonline Renewal	Digital Mapping	252.00	50.40	302.40
	OPUS Energy – Final Bill	Greenfield Energy Bill (13 days)	96.05	4.80	100.85
	CAPALC	Councillor Training	525.00	0.00	525.00
		TOTAL	10625.19	233.00	10858.16
	Direct Debit payments		NET	VAT	GROSS
	HDC	Rates	73.50	0.00	73.50
	ID	Mobile phone Contract	6.00	0.00	6.00
	Integrity Team	Wi Fi in the Hall	30.00	6.00	36.00
	GCI Network	CCTV contract	45.00	9.00	54.00
	British Gas	School Hall - Elec	288.61	14.43	303.04
	British Gas	School Hall - Gas	0.00	0.00	0.00
	British Gas	37 Green End - Elec	128.34	6.42	134.76
	British Gas	37 Green End – Gas	0.00	0.00	0.00
	British Gas	Greenfield – Elec 1 st Bill Sept.	48.00	2.40	50.40
		TOTAL	619.45	38.25	657.70
		GRAND TOTAL	11244.64	271.25	11515.86
68/23	Date of Next meetings	Planning Committee – 25 th October (If required) Amenities Committee – 25 th October 2023 Full Council – 8 th November 2023 Finance and General Purposes Committee – 22 nd November 2023 Greenfield Committee – TBC Staffing Committee – TBC Community Committee – TBC			

Steve Browning
 Clerk to the Council, RFO and Proper Officer
 17/10/2023