



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

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TO MEMBERS OF THE COUNCIL:

You are hereby summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, 13th September 2023 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend.

AGENDA

55/23	Apologies for Absence
	Co-Option – 1 Vacancy.
	To Approve Minutes Dated - Full Council 12 th July 2023
	Matters Arising from Previous Minutes (for information only)
	Members' Declaration of Interest for items on the agenda:
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10-minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.	
56/23	To Receive Reports from Representatives of Outside Bodies: <ol style="list-style-type: none"> 1. District Council – Cllr Martin 2. District and County Council – Cllr Bywater
57/23	To Receive the Chairman's Report
58/23	To Receive and In So Far as Required, Ratify Recommendations Contained in The Minutes of The Following Committees (as listed):
Committees	<ol style="list-style-type: none"> 1. Amenities Committee – 26th July 2023 minutes previously circulated <ol style="list-style-type: none"> 1.1 Accessibility around the village including Accessibility survey of the office and Hall previously circulated. – update from working Party – Cllr Bingham 1.2 Accessibility around the Village survey – Confirm Public Realm Access Audit - Cost £5,500 approx. 1.3 Bench on Highways Lane by Roundabout – Bill Hall Way and Green End Road – To Approve cost £1395 plus installation. 1.4 Cemetery update - Cllr Tuplin 1.5 Slimming World Banner in The Parish Car Park – To agree 3 months advertising at £50 per month with all the A frame advertisement around the village being removed as part of the agreement. 2. Community Committee – 28th June 2023 minutes previously circulated and approved. <ol style="list-style-type: none"> 2.1 Vibrant Community Funding – Creative Arts East – update from the Clerk 2.2 Remembrance Day – Organising Parade 12th November 2023 – Update - Cllr Tuplin to set up a working Party with Cllrs Morgan, Potter, James and Harber.

	3. Finance and General Purposes Committee – 21 st June 2023 Minutes previously circulated and approved.				
	4. Planning Committee – 23 rd August 2023 – Minutes previously circulated.				
	5. Greenfield Committee – 21 st June 2023 – Minutes previously circulated and approved. 5.1 – Tender process – Update from the Clerk 5.2 – OPUS Energy – Switched to British Gas Lite – update from the Clerk				
59/23	<p>Finance:</p> <p>To note net summary of accounts as of 31st July 2023 – circulated. August to follow. To note bank reconciliation as of 31st July 2023 – circulated. August to follow.</p> <p>AGAR signed off by External Auditor and Certificate of completion received and published.</p> <p>Parishioner request received to rent the Garage on the Green for a minimum of 1 year, (£45 per month)</p>				
60/23	To Approve On-line Payments:				
	Payable to	For	Net	VAT	Gross
	Staff	Wages/Salaries for 6 people –	5569.63	0.00	5569.63
	HMRC Cumbernauld	Tax & NI –	1676.99	0.00	1676.99
	LGSS	Pensions –	1616.52	0.00	1616.52
	Connections Bus project	Connections Project	1407.00	0.00	1407.00
	Age CCTV	CCTV on the Green	3267.00	653.40	3920.40
	Evans Jones Ltd	Accessible Survey	1153.00	230.60	1383.60
	Thomas Fattorini	Chairman Medallion	60.81	12.17	72.98
	Bradgate	Ground Maintenance	2030.00	406.00	2436.00
	OPUS Energy	Greenfield Energy Bill	290.72	14.54	305.26
	Camfire	Annual Maintenance to fire equipment	50.00	10.00	60.00
	Coopers	Van fuel June 2022 – Aug 2023	1032.99	0.00	1032.99
	Age CCTV	Annual CCTV maintenance	260.00	52.00	312.00
	PKF	External Audit	630.00	126.00	756.00
	MW Cleaning	Window Cleaner	70.00	0.00	70.00
		TOTAL	19114.66	1504.71	20619.37

	Direct Debit payments		NET	VAT	GROSS
	HDC	Rates	73.50	0.00	73.50
	ID	Mobile phone Contract	6.00	0.00	6.00
	Integrity Team	Wi Fi in the Hall	30.00	6.00	36.00
	GCI Network	CCTV contract	45.00	9.00	54.00
	British Gas	School Hall - Elec	259.67	12.98	272.65
	British Gas	School Hall - Gas	26.28	1.31	27.59
	British Gas	37 Green End - Elec	143.26	7.16	150.42
	British Gas	37 Green End – Gas	11.70	0.58	12.28
		TOTAL	595.41	37.03	632.44
		GRAND TOTAL	19710.07	1541.74	21251.81
61/23	Date of Next meetings	Greenfield Committee – 20th September 2023 Staffing Committee – 20 th September Finance and General Purposes Committee – 27th September 2023 Planning Committee – 27 th September (If required) Community Committee – 4 th October 2023 Full Council – 11 th October 2023 Amenities Committee – 25 th October 2023			

Steve Browning
Clerk to the Council, RFO and Proper Officer
07/09/2023