



The Old School House
37 Green End Road
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These are the minutes of the Finance and General Purposes Committee on Wednesday 26th April 2023 at 7.30pm in the Old School Hall. Members of the press and public are welcome to attend.

MINUTES

1	Apologies for absence – Cllr Potter
2	Minutes of last meeting dated – 22 nd February 2023 – all approved
3	Matters arising from previous minutes - none
4	Members Declaration of Interest for agenda items -
Public Forum: If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10-minute open forum. If you wish to speak, please inform the Clerk or the Chairman (Cllr Tuplin) at least 24 hours before the meeting. 2 members attended.	
5	Property – Lead Councillor – Cllr Potter – no update due to absence. 5.1 Repair Roof – The Lock up – still awaiting the Heritage go ahead, the clerk advised still awaiting update from HDC.
6	Financial Report: 6.1 Accounts to 31 st March – previously circulated – approved. 6.2 Budget – to 31 st March – previously circulated – approved. 6.3 Internal Audit to be Carried out 10 th May 2023 - noted. 6.4 AGAR – the clerk advised to be signed off 10 th May after Audit – The Clerk also advised an error with the VAT returns was previously stated for end of year 31 st March 2022, this would need to be amended on the previous AGAR statement so this year's AGAR would have the correct starting figure. It was stated that the VAT recoverable was £33149.86 when £30810.11 VAT was recovered. 6.5 Bus Connections Project – Summer Holiday Funding As per last year, we could offer 6 youth work sessions over the summer holidays on Tuesday evenings (25 July – 29 Aug). Last year we were able to use the van equipment on the recreation ground every week but had in reserve the youth bus in the event that we could foresee inclement weather. Van sessions this summer in Sawtry would be charged at £227 per session (1.5 hours) Bus sessions this summer in Sawtry would be charged at £378 per session (2 hours) The parish feel due to the lack of numbers taking up these sessions, at this time we won't be funding the summer sessions, also taking into consideration we already funded the Bus Connections project £6890.83 last year and will still be supporting the Bus Connections project this year proposed by Cllr Morgan seconded by Cllr Rose and all in favour.

7	<p>Grant Requests Section 137 – Section 137 of the local government act 1972 – previously circulated.</p> <p>MAGPAS Air Ambulance £500 – previously circulated – approved, proposed by Cllr Morgan, and seconded by Cllr Rose and all in favour.</p> <p>Sawtry Library £200 – previously circulated - approved, proposed by Cllr Morgan and seconded by Cllr Rose and all in favour.</p> <p>CARESCO - £3000 – previously circulated – The report sent over from CARESCO shows most of confirmed income as zero, The Parish Council have requested more information, the clerk will write to CARESCO. Proposed by Cllr Morgan Seconded by Cllr Tuplin and all in favour.</p> <p>WI - £500 – to be circulated – approved – proposed by Cllr Morgan and seconded by Cllr Rose and all in favour.</p>
8	<p>Coronation – Meeting 24th April – Update – Cllr Mogan confirmed everything is now in place all that is left to complete is the volunteer training, Cllr Bingham will complete a risk assessment. The Sawtry Academy now have an events manager who is also liaising with the Parish.</p>
9	<p>Energy Contract End June 2023 – 37 Green End Road – new rates previously circulated – agreed to renew with E.ON on their 1 year fixed rate – proposed by Cllr Rose seconded by Cllr Tuplin and all in favour.</p>
10	<p>To resolve that the press and public be excluded from the meeting because the business to be transacted contains sensitive information.</p>
11	<p>Staffing Matters:</p> <p>11.1 Staffing Committee – Staff appraisals April 2023 – The Clerk advised currently carrying out the appraisals and will be circulated when completed.</p> <p>11.2 Replacement Cleaner – Interviews to start W/C 01/05/2023, The Clerk advised will invite all applicants for an interview.</p>
12	<p>Next meeting – 21st June at 7.30pm</p>

Steve Browning,
Clerk to the Council/Proper Officer

Committee: Chairman – Cllr Tuplin, Vice- Chairman – Cllr Potter, Chair of Committees – Cllr Rose, Cllr Morgan