

**SAWTRY PARISH COUNCIL**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01/04/2018 to 30/06/2018)

Cost Centre ADMIN

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>150 SALARIES</b>										
20	12/04/2018		ACCOUNT 1 - C	DD	Salaries	Admin	Z	2,036.56	0.00	2,036.56
21	12/04/2018		ACCOUNT 1 - C	DD	Salaries	Admin	Z	528.10	0.00	528.10
22	12/04/2018		ACCOUNT 1 - C	DD	Salaries	Admin	Z	440.25	0.00	440.25
29	20/04/2018		ACCOUNT 1 - C	DD	Tax and NI - Salaries	HMRC	Z	864.54	0.00	864.54
31	20/04/2018		ACCOUNT 1 - C	DD	Pensions - Salaries	LGSS	Z	1,588.42	0.00	1,588.42
62	15/05/2018		ACCOUNT 1 - C	BACS	Salaries	Admin	Z	2,099.75	0.00	2,099.75
63	15/05/2018		ACCOUNT 1 - C	BACS	Salaries	Admin	Z	549.23	0.00	549.23
64	15/05/2018		ACCOUNT 1 - C	BACS	Salaries	Admin	Z	457.30	0.00	457.30
71	30/05/2018		ACCOUNT 1 - C	BACS	Tax and NI - Salaries	HMRC	Z	912.57	0.00	912.57
73	30/05/2018		ACCOUNT 1 - C	BACS	Pensions - Salaries	LGSS	Z	1,660.44	0.00	1,660.44
114	15/06/2018		ACCOUNT 1 - C	DD	Salaries	Admin	Z	511.23	0.00	511.23
115	15/06/2018		ACCOUNT 1 - C	DD	Salaries	Admin	Z	538.66	0.00	538.66
116	15/06/2018		ACCOUNT 1 - C	DD	Salaries	Admin	Z	2,065.02	0.00	2,065.02
121	29/06/2018		ACCOUNT 1 - C	DD	Tax and NI - Salaries	HMRC	Z	887.43	0.00	887.43
123	29/06/2018		ACCOUNT 1 - C	DD	Pensions - Salaries	LGSS	Z	1,655.73	0.00	1,655.73
Subtotal for Code: SALARIES								£16,795.23	£0.00	£16,795.23

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>151 WAGES</b>										
17	12/04/2018		ACCOUNT 1 - C	DD	Wages	Admin	Z	693.07	0.00	693.07
18	12/04/2018		ACCOUNT 1 - C	DD	Wages	Admin	Z	744.36	0.00	744.36
19	12/04/2018		ACCOUNT 1 - C	DD	Wages	Admin	Z	211.63	0.00	211.63
30	20/04/2018		ACCOUNT 1 - C	DD	Tax and NI - Wages	HMRC	Z	465.03	0.00	465.03
36	20/04/2018		ACCOUNT 1 - C	DD	Pensions - Wages	LGSS	Z	484.78	0.00	484.78
65	15/05/2018		ACCOUNT 1 - C	BACS	Wages	Admin	Z	767.63	0.00	767.63
66	15/05/2018		ACCOUNT 1 - C	BACS	Wages	Admin	Z	810.19	0.00	810.19
67	15/05/2018		ACCOUNT 1 - C	BACS	Wages	Admin	Z	231.47	0.00	231.47
72	30/05/2018		ACCOUNT 1 - C	BACS	Tax and NI - Wages	HMRC	Z	545.85	0.00	545.85
74	30/05/2018		ACCOUNT 1 - C	BACS	Pensions - Wages	LGSS	Z	541.63	0.00	541.63
111	15/06/2018		ACCOUNT 1 - C	DD	Wages	Admin	Z	214.67	0.00	214.67
112	15/06/2018		ACCOUNT 1 - C	DD	Wages	Admin	Z	777.63	0.00	777.63
113	15/06/2018		ACCOUNT 1 - C	DD	Wages	Admin	Z	875.85	0.00	875.85
122	29/06/2018		ACCOUNT 1 - C	DD	Tax and NI - Wages	HMRC	Z	608.07	0.00	608.07
124	29/06/2018		ACCOUNT 1 - C	DD	Pensions - Wages	LGSS	Z	604.22	0.00	604.22
Subtotal for Code: WAGES								£8,576.08	£0.00	£8,576.08

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>153 OFFICE EXPENSES</b>										

**SAWTRY PARISH COUNCIL**

**Listing of Payments in each Code for All Cost Centres**  
(Between 01/04/2018 to 30/06/2018)

1	09/04/2018	Cash	1	Office Expenses	Co-op	Z	0.89	0.00	0.89
3	09/04/2018	Cash	3	Office Expenses	Co-op	Z	4.49	0.00	4.49
4	16/04/2018	Cash	4	Office Expenses	Co-op	Z	0.89	0.00	0.89
5	25/04/2018	Cash	5	Office Expenses	Co-op	Z	0.89	0.00	0.89
8	11/04/2018	ACCCOUNT 1 - C	306517	Office Expenses	Nicholas Hancock Ltd	S	792.00	158.40	950.40
10	11/04/2018	ACCCOUNT 1 - C	306519	Office Expenses	Viking Direct	S	32.89	6.58	39.47
37	01/05/2018	Cash	7	Office Expenses	Co-op	Z	3.84	0.00	3.84
40	14/05/2018	Cash	10	Office Expenses	Sawtry Shops	Z	0.95	0.00	0.95
41	14/05/2018	Cash	11	Office Expenses	Post Office Ltd	Z	2.50	0.00	2.50
43	23/05/2018	Cash	13	Office Expenses	Co-op	Z	6.61	0.00	6.61
44	30/05/2018	Cash	14	Postage	Post Office Ltd	Z	3.90	0.00	3.90
45	31/05/2018	Cash	15	Office Expenses	Co-op	Z	3.54	0.00	3.54
49	09/05/2018	ACCCOUNT 1 - C	306528	Office Expenses	Walters Ltd	S	60.77	12.15	72.92
50	09/05/2018	ACCCOUNT 1 - C	306529	Office Expenses	Viking Direct	S	78.48	15.70	94.18
76	04/06/2018	Cash	16	Postage	Post Office Ltd	Z	1.01	0.00	1.01
77	05/06/2018	Cash	17	Office Expenses	Co-op	Z	1.90	0.00	1.90
78	12/06/2018	Cash	18	Office Expenses	Tesco	Z	54.00	0.00	54.00
80	18/06/2018	Cash	20	Office Expenses	Co-op	Z	0.89	0.00	0.89
81	21/06/2018	Cash	21	Postage	Post Office Ltd	Z	4.01	0.00	4.01
83	25/06/2018	Cash	23	Office Expenses	Co-op	Z	0.89	0.00	0.89
84	29/06/2018	Cash	24	Office Expenses	Co-op	Z	2.00	0.00	2.00
109	14/06/2018	ACCCOUNT 1 - C	DD	Utilities	Eclipse	S	14.95	2.99	17.94
				<b>Subtotal for Code: OFFICE EXPENSES</b>			<b>£1,072.29</b>	<b>£196.82</b>	<b>£1,269.11</b>

<b>Code Number</b>	<b>154 SAWTRY EYE</b>	<b>Vchr.</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
48	09/05/2018				ACCCOUNT 1 - C	306527	Sawtry Eye	CARESCO	Z	104.18	0.00	104.18
				<b>Subtotal for Code: SAWTRY EYE</b>						<b>£104.18</b>	<b>£0.00</b>	<b>£104.18</b>

<b>Code Number</b>	<b>155 SUBSCRIPTIONS/LICENSES</b>	<b>Vchr.</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
12	11/04/2018				ACCCOUNT 1 - C	306521	Subscription	ICCM	Z	90.00	0.00	90.00
14	11/04/2018				ACCCOUNT 1 - C	306523	Subscription	Scribe 2000 Ltd	S	530.00	106.00	636.00
54	09/05/2018				ACCCOUNT 1 - C	306532	Subscription	NALC	Z	17.00	0.00	17.00
57	09/05/2018				ACCCOUNT 1 - C	306535	Subscription	SLCC	Z	115.00	0.00	115.00
85	13/06/2018				ACCCOUNT 1 - C	306539	Subscription	CAPALC	Z	694.88	0.00	694.88
104	13/06/2018				ACCCOUNT 1 - C	306557	Subscription	LCPAS	Z	100.00	0.00	100.00
				<b>Subtotal for Code: SUBSCRIPTIONS/LICENSES</b>						<b>£1,546.88</b>	<b>£106.00</b>	<b>£1,652.88</b>

<b>Code Number</b>	<b>159 INTERNAL AUDIT</b>	<b>Vchr.</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
96	13/06/2018				ACCCOUNT 1 - C	306549	Internal Audit	Canabls Ltd	Z	150.00	0.00	150.00
				<b>Subtotal for Code: INTERNAL AUDIT</b>						<b>£150.00</b>	<b>£0.00</b>	<b>£150.00</b>

SAWTRY PARISH COUNCIL

23 August 2018 (2018-19)

Listing of Payments in each Code for All Cost Centres  
(Between 01/04/2018 to 30/06/2018)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
<b>160 TRAINING - CLERKS</b>											
Vchr. 13	11/04/2018		ACCOUNT 1 - C	306522	Training - Clerk	Zurich	S	30.00	6.00	36.00	
								Subtotal for Code: TRAINING - CLERKS	£6.00	£36.00	
<b>161 TRAINING - STAFF</b>											
Vchr. 58	09/05/2018		ACCOUNT 1 - C	306536	Training - Staff	Bedford College	Z	456.00	0.00	456.00	
								Subtotal for Code: TRAINING - STAFF	£0.00	£456.00	
<b>162 TRAINING - COUNCILLORS</b>											
Vchr. 89	13/06/2018	99.18	ACCOUNT 1 - C	306542	Councillor Training	Riddle	Z	29.25	0.00	29.25	
								Subtotal for Code: TRAINING - COUNCILLORS	£0.00	£29.25	
<b>164 GRANT PROJECTS</b>											
Vchr. 94	13/06/2018	99.18	ACCOUNT 1 - C	306547	S142 Grant	Citizens Advice Rural Cambs	Z	250.00	0.00	250.00	
								Subtotal for Code: GRANT PROJECTS	£0.00	£250.00	
<b>166 BANK CHARGES</b>											
Vchr. 35	05/04/2018		ACCOUNT 1 - C	DD	Bank Charges	Co-op	Z	30.00	0.00	30.00	
								Subtotal for Code: BANK CHARGES	£0.00	£30.00	
<b>170 ELECTION COSTS</b>											
Vchr. 107	13/06/2018	99.18	ACCOUNT 1 - C	306560	Election Costs	HDC	Z	225.00	0.00	225.00	
								Subtotal for Code: ELECTION COSTS	£0.00	£225.00	
								Subtotal for Cost Centre: ADMIN	29,264.91	307.82	29,572.73
<b>60 ALLOTMENT MAINTENANCE - St</b>											
Vchr. 24	16/04/2018		ACCOUNT 1 - C	DD	Allotment Maintenance	Anglian Water	Z	9.18	0.00	9.18	
Vchr. 52	09/05/2018		ACCOUNT 1 - C	306530	Allotment Maintenance	CGM Landscapes	S	119.90	23.98	143.88	
Vchr. 87	13/06/2018	99.18	ACCOUNT 1 - C	306541	Allotment Maintenance	CGM Landscapes	S	119.90	23.98	143.88	
								Subtotal for Code: ALLOTMENT MAINTENANCE	£47.96	£296.94	
								Subtotal for Cost Centre: ALLOTMENTS	248.98	47.96	296.94
<b>30 GRASS CUTTING</b>											
Vchr. 51	09/05/2018		ACCOUNT 1 - C	306530	Grass Cutting	CGM Landscapes	S	2,044.40	408.88	2,453.28	
Vchr. 88	13/06/2018	99.18	ACCOUNT 1 - C	306541	Allotment Maintenance	CGM Landscapes	S	1,216.15	243.23	1,459.38	
								Subtotal for Code: GRASS CUTTING	£652.11	£3,912.66	

## SAWTRY PARISH COUNCIL

## Listing of Payments in each Code for All Cost Centres

(Between 01/04/2018 to 30/06/2018)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>31 VILLAGE MAINTENANCE</b>										
Vchr.	39	09/05/2018	Cash	9	Village Maintenance	Argos	Z	7.99	0.00	7.99
	60	09/05/2018	ACCCOUNT 1 - C	306538	Village Maintenance	Huntingdon Timber	S	18.21	3.65	21.86
	106	13/06/2018	ACCCOUNT 1 - C	306559	Village Maintenance	Global Tree Solutions Ltd	S	950.00	190.00	1,140.00
					Subtotal for Code: VILLAGE MAINTENANCE			£976.20	£193.65	£1,169.85
<b>35 PLAY PARK MAINTENANCE</b>										
Vchr.	56	09/05/2018	ACCCOUNT 1 - C	306534	Play Park Maintenance	Wicksteed Leisure	S	60.00	12.00	72.00
	95	13/06/2018	ACCCOUNT 1 - C	306548	Play Park Maintenance	Huntingdon Timber	S	6.75	1.35	8.10
	108	13/06/2018	ACCCOUNT 1 - C	306561	Play Park Maintenance	Huntingdon Timber	S	35.45	7.09	42.54
					Subtotal for Code: PLAY PARK MAINTENANCE			£102.20	£20.44	£122.64
					Subtotal for Cost Centre: AMENITIES			4,338.95	866.20	5,205.15
<b>102 YOUTH PROVISION</b>										
Vchr.	55	09/05/2018	ACCCOUNT 1 - C	306533	Youth Club	Connections Bus Project	Z	1,800.00	0.00	1,800.00
					Subtotal for Code: YOUTH PROVISION			£1,800.00	£0.00	£1,800.00
<b>106 2018 COMMEMORATION</b>										
Vchr.	47	09/05/2018	ACCCOUNT 1 - C	306526	Wreaths 14 -18	Royal British Legion	Z	125.00	0.00	125.00
					Subtotal for Code: 2018 COMMEMORATION			£125.00	£0.00	£125.00
					Subtotal for Cost Centre: COMMUNITY			1,925.00	0.00	1,925.00
<b>121 UTILITIES</b>										
Vchr.	16	10/04/2018	ACCCOUNT 1 - C	DD	Utilities	BT	S	63.58	12.71	76.29
	23	16/04/2018	ACCCOUNT 1 - C	DD	Utilities	Opus Energy	Z	9.67	0.00	9.67
	25	16/04/2018	ACCCOUNT 1 - C	DD	Utilities	Anglian Water	Z	400.55	0.00	400.55
	27	17/04/2018	ACCCOUNT 1 - C	DD	Utilities	Eclipse	S	14.95	2.99	17.94
	28	17/04/2018	ACCCOUNT 1 - C	DD	Utilities	British Gas	Z	731.61	0.00	731.61
	33	23/04/2018	ACCCOUNT 1 - C	DD	Utilities	Opus Energy	Z	117.28	0.00	117.28
	68	16/05/2018	ACCCOUNT 1 - C	DD	Utilities	Eclipse	S	14.95	2.99	17.94
	69	16/05/2018	ACCCOUNT 1 - C	DD	Utilities	Opus Energy	Z	83.52	0.00	83.52
	70	21/05/2018	ACCCOUNT 1 - C	DD	Utilities	Opus Energy	Z	103.59	0.00	103.59
	117	18/06/2018	ACCCOUNT 1 - C	DD	Utilities	Opus Energy	S	33.86	1.69	35.55
	118	21/06/2018	ACCCOUNT 1 - C	DD	Utilities	British Gas	S	222.83	11.14	233.97
	119	21/06/2018	ACCCOUNT 1 - C	DD	Utilities	Opus Energy	S	95.08	3.06	98.14
	120	29/06/2018	ACCCOUNT 1 - C	DD	Utilities	BT	S	68.74	13.74	82.48

SAWTRY PARISH COUNCIL

Listing of Payments in each Code for All Cost Centres

(Between 01/04/2018 to 30/06/2018)

Subtotal for Code: UTILITIES

£1,960.21 £48.32

£2,008.53

Code Number	Date	Minute	Bank	Cheq. No.	Description
<b>122 PROPERTY MAINTENANCE</b>					
Vchr.	Date	Minute	Bank	Cheq. No.	Description
2	09/04/2018		Cash	2	Laundry
7	11/04/2018		ACCOUNT 1 - C	306516	Property Maintenance
11	11/04/2018		ACCOUNT 1 - C	306520	Property Maintenance
34	26/04/2018		ACCOUNT 1 - C	BACS	Property Maintenance
38	04/05/2018		Cash	8	Laundry
53	09/05/2018		ACCOUNT 1 - C	306531	Property Maintenance
59	09/05/2018		ACCOUNT 1 - C	306537	Property Maintenance
61	09/05/2018		ACCOUNT 1 - C	DD	Property Maintenance
86	13/06/2018		ACCOUNT 1 - C	306540	Property Maintenance
97	13/06/2018		ACCOUNT 1 - C	306550	Property Maintenance
98	13/06/2018		ACCOUNT 1 - C	306551	Property Maintenance
99	13/06/2018		ACCOUNT 1 - C	306552	Training - Clerk
101	13/06/2018		ACCOUNT 1 - C	306554	Property Maintenance
102	13/06/2018		ACCOUNT 1 - C	306555	Property Maintenance
105	13/06/2018		ACCOUNT 1 - C	306558	Property Maintenance

Subtotal for Code: PROPERTY MAINTENAN

£6,096.44 £947.47

£7,043.91

Code Number	Date	Minute	Bank	Cheq. No.	Description
<b>127 WINDOW CLEANING</b>					
Vchr.	Date <td>Minute <td>Bank <td>Cheq. No. <td>Description</td> </td></td></td>	Minute <td>Bank <td>Cheq. No. <td>Description</td> </td></td>	Bank <td>Cheq. No. <td>Description</td> </td>	Cheq. No. <td>Description</td>	Description
6	26/04/2018		Cash	6	Window Cleaner
42	22/05/2018		Cash	12	Window Cleaner
79	18/06/2018		Cash	19	Window Cleaner

Subtotal for Code: WINDOW CLEANING

£150.00

£150.00

Code Number	Date	Minute	Bank	Cheq. No.	Description
<b>130 LETTINGS - HALL</b>					
Vchr.	Date <td>Minute <td>Bank <td>Cheq. No. <td>Description</td> </td></td></td>	Minute <td>Bank <td>Cheq. No. <td>Description</td> </td></td>	Bank <td>Cheq. No. <td>Description</td> </td>	Cheq. No. <td>Description</td>	Description
82	22/06/2018		Cash	22	Old School Hall Hire

Subtotal for Code: LETTINGS - HALL

£62.00 £0.00

£62.00

Code Number	Date	Minute	Bank	Cheq. No.	Description
<b>132 PARISH VAN EXPENSES</b>					
Vchr.	Date <td>Minute <td>Bank <td>Cheq. No. <td>Description</td> </td></td></td>	Minute <td>Bank <td>Cheq. No. <td>Description</td> </td></td>	Bank <td>Cheq. No. <td>Description</td> </td>	Cheq. No. <td>Description</td>	Description
15	11/04/2018		ACCOUNT 1 - C	306524	Parish Van Expenses
46	09/05/2018		ACCOUNT 1 - C	306525	Parish Van Expenses
100	13/06/2018		ACCOUNT 1 - C	306553	Parish Van Expenses
103	13/06/2018		ACCOUNT 1 - C	306556	Parish Van Expenses

Subtotal for Code: PARISH VAN EXPENSES

£407.44 £31.50

£438.94

Code Number	Date	Minute	Bank	Cheq. No.	Description
<b>133 ST ANDREWS RATES</b>					
Vchr.	Date <td>Minute <td>Bank <td>Cheq. No. <td>Description</td> </td></td></td>	Minute <td>Bank <td>Cheq. No. <td>Description</td> </td></td>	Bank <td>Cheq. No. <td>Description</td> </td>	Cheq. No. <td>Description</td>	Description
26	16/04/2018		ACCOUNT 1 - C	DD	Rates - St Andrews
75	15/05/2018		ACCOUNT 1 - C	DD	Rates - St Andrews

Subtotal for Code: ST ANDREWS RATES

£76.50 £0.00

£76.50

**SAWTRY PARISH COUNCIL**

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(Between 01/04/2018 to 30/06/2018)

110	15/06/2018	ACCOUNT 1 - C	DD	Rates - St Andrews	HDC	Z	76.00	0.00	76.00
Subtotal for Code: ST ANDREWS RATES							£228.50	£0.00	£228.50
Subtotal for Cost Centre: OLD SCHOOL HALL AND I							8,904.59	1,027.29	9,931.88

**Cost Centre PROTECTED**

<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Minute</b>	<b>Chq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
90	13/06/2018	ACCOUNT 1 - C	99.18	306543	Property Valuation	Barker Storey Matthews	S	875.00	175.00	1,050.00
Subtotal for Code: PROTECTED							£875.00	£175.00	£1,050.00	

**Code Number 221 CIL**

<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Minute</b>	<b>Chq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
9	11/04/2018	ACCOUNT 1 - C		306518	CIL	Sawtry Bowls Club	Z	210.00	0.00	210.00
Subtotal for Code: CIL							£210.00	£0.00	£210.00	
Subtotal for Cost Centre: PROTECTED							1,085.00	175.00	1,260.00	

**Cost Centre S137**

<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Minute</b>	<b>Chq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>180 S137 PAYMENT</b>										
91	13/06/2018	ACCOUNT 1 - C	99.18	306544	S137	Cambridgeshire County Council	Z	250.00	0.00	250.00
92	13/06/2018	ACCOUNT 1 - C	99.18	306545	S137	Sawtry Methodist Church	Z	150.00	0.00	150.00
93	13/06/2018	ACCOUNT 1 - C	99.18	306546	S137	East Anglian Air Ambulance	Z	250.00	0.00	250.00
Subtotal for Code: S137 PAYMENT							£650.00	£0.00	£650.00	
Subtotal for Cost Centre: S137							650.00	0.00	650.00	

**TOTALS** ..... **£46,417.43**    **£2,424.27**    **£48,841.70**